

Education & Training:

Certificate

Emerging Leaders Institute January 2006

Certificate

Defense National Criminal College July 2000

Juris Doctor

North Carolina Central University School of Law, Durham, NC May 1998

Bachelor of Arts

North Carolina State University, Raleigh, NC December 1993
Major: B.A. English
Minor: African-American Studies

Work Experience:

Senior Assistant Public Defender 2006 – Present
Fourteenth Judicial District

- Manage the office in the absence of the Chief Public Defender
- Supervise Legal Assistants and Investigators
- Address attorney issues or concerns, in the absence of the Chief Public Defender
- Litigate and/or negotiate felony and misdemeanor cases
- Interview clients and witnesses in preparation for trial
- Coordinate client services for sentence mitigation and/or pursuant to court order
- Draft legal documents, to include: pleadings, memorandum, letters, etc.
- Legal Research

Assistant Public Defender 1999 – 2006
Fourteenth Judicial District

- Litigate and/or negotiate felony and misdemeanor cases
- Interview clients and witnesses in preparation for trial
- Coordinate client services for sentence mitigation and/or pursuant to court order
- Draft legal documents, to include: pleadings, memorandum, letters, etc.
- Legal Research

North Carolina Central University School of Law 1999 – 2004
Adjunct Professor/Trial Advocacy Coach

- *Prepare* Trial Advocacy Teams for regional and national trial competitions
Hosted by American Association of Trial Lawyers of America (ATLA)
Currently known as the American Association of Justice (AAJ)
- Prepare Trial Advocacy Teams for regional and national trial competitions 1999-2010
Hosted by the Texas Young Lawyers Association (TYLA) 2016-Present

Dawn Yvette Baxton
P.O. Box 11057, Durham, North Carolina 27703
www.dawnbaxtonforjudge.com

Law Office of Dana Jones October-December 1998
Associate

- Assisted with the representation of clients in family law and criminal law matters.

North Carolina Central University School of Law Criminal Litigation Clinic Spring 1998
Student Advocate

- Represented indigent clients in criminal cases

Office of the Federal Public Defender, Eastern District Summer 1997
Intern

- Researched applicable law.
- Prepared Inter-office Memorandums of Law
- Assisted in the preparations of trial motions
- Prepared case summaries for publication in the legal digest

North Carolina State University 1992-1995
English Tutor

- Assisted Student Athletes with the development of grammar and writing skills
- Report student progress to appropriated personnel weekly

Teaching Experience:

North Carolina Bar Association Minorities in the Profession Committee May 18, 2018
Diversity and Inclusion Symposium
Panelist

- Provided minority attorneys tools and strategies necessary to thrive in the legal profession and to effectively champion inclusion within their organizations through panel discussion and small breakout sessions

University of North Carolina at Chapel Hill School of Government 2007-2008
Defender Trial School 2010- Present
Faculty Member

- Assist in training Assistant Public Defenders and Private Assigned Counsel in trial advocacy
- Facilitate brainstorming sessions on how to develop and execute case theories during Jury Selection, Opening Statements, Direct Examinations, Cross Examinations and Closing Arguments

J.D. Clement Early College High School 2016
Attorney Advisor 2018

- Assist students in preparing for NC Advocates for Justice High School Mock Trial Program

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Continuing Legal Education Instructor

- George White Bar Association
 "Presenting Your Case" January 26, 2018
- Law to the People
 "Presenting Your Case, Part 1 &2" June 19, 2017
- George White Bar Association
 "The Expert Witness: A Discussion of When, How, and Why to Utilize the Expert Witness" November 6, 2015
- Spring Public Defender's Conference
 "Motions Practice in District Court" May 2010

Professional Affiliations & Memberships:

- Durham County Board of Elections, Chair April 2018 - May 2018
- Durham County Board of Elections, Secretary 2013 - April 2018
- Durham County Board of Elections, Board Member 2011 - 2013
- Vice Chair, Precinct 30-2, Durham, NC 2010 - 2011
- State Board of Elections, Member 2000 - 2001
- North Carolina Association of Black Lawyers, Member 2017 - Present
- North Carolina State Bar 1998 - Present
- 14th Judicial District Bar 1998 - Present
- George White Bar Association, Member 1998 - Present
- George White Bar Association Scholarship Committee Member 2008 - Present
- George White Bar Association Black History Month Committee, Chair 2013 - Present
- Durham Committee on the Affairs of Black People, Member 1998 - Present
- Durham Committee on the Affairs of Black People Legal Redress Committee,
 Vice-Chair 1999 - 2009
- The People's Alliance 2018

Honors and Awards:

- Spectacular Woman of the Year Semi-Finalist, Civil and Human Rights 2016
- Texas Young Lawyer's Association Regional Champion 1998
- N.I.T.A Tournament of Champions Semi-Finalist 1998
- First Place, 1L Mary Wright Closing Argument Competition 1996
- Second Place, Ernest Fullwood Moot Court Competition 1997

Religious Affiliation

- Union Baptist Church 2003 - Present